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WOODLAND HILLS HIGH SCHOOL

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Dear Parents/Guardians:

In an effort to keep all of our children safe, the Woodland Hills School District has adopted the A.L.I.C.E. strategy for lockdown and evacuation procedures. A.L.I.C.E. uses technology and information so that staff and students can make informed decisions in a crisis, remove as many people as possible from the danger zone, and provide realistic training so that those involved in a crisis have a better chance of surviving.

What does A.L.I.C.E. mean?

ALERT	Use plain and specific language to Alert others to the danger. Identify the danger zone.
LOCKDOWN	Lockdown students in secure areas but we will also now prepare students and staff to leave this area if needed.
INFORM	Continuation of real time specific language to inform others of any changes in the location or direction of the danger zone.
COUNTER	This portion of the plan will be introduced at a later date.
EVACUATE	When safe to do so, evacuate from the danger zone to a designated safe place.

The A.L.I.C.E. plan is implemented at Woodland Hills Jr. / Sr. High School in phases. During the drill teachers must provide direction to the students on what action needs to be taken, so it is very important that students listen and follow directions given, as this drill is not predictable like a fire drill or tornado drill.

The evacuation drill following the ALICE procedures will take place on Monday, November 12 in collaboration with the Churchill Police Department. The drill will include an ALERT in the form of an announcement from the principal notifying everyone in the building of the location of the "danger zone". Those areas of the building within the "danger zone" will practice LOCKDOWN and discuss alternate exits from the classroom, such as a window, but will not physically exit their classroom during the first drill. The principal will continue to INFORM the building of any changes in the "danger zone". Those classrooms not in the "danger zone" will practice the EVACUATE portion of the plan if hallways and exits are safe. Teachers will not know the location of the "danger zone" prior to the drill so that they can practice developing a strategy that provides the safest outcome for their students. Therefore, it is **very important for the students to listen to the directions given by their teacher**, as the course of action during these drills will not always be the same.

Students need constant reminders of safe practices in order for them to make good decisions related to their personal safety. Parents can prepare their children for the A.L.I.C.E. plan by helping them understand the following principles at home.

- There are people of all ages, color, and types who can be mean and may wish them harm.
- Discuss and identify crisis situations with your child.
- There are many solutions and options when faced with a problem.
- With knowledge and practice, children are prepared for difficult situations and can make good decisions
- Discuss the importance of following the teacher's directions without hesitation.

Please contact the principal with any questions or concerns.

Sincerely,

Dr. Phillip Woods
Principal
Woodland Hills Jr. / Sr.
High School
PW/lm